



Lumina Family Care

- 6780 Indiana Avenue – Riverside, CA 92506 –

Tel: (951) 682-1622

How to Send Files to Lumina Family Care Using SFTP

1. Download Filezilla FTPClient software
 - a. <https://filezillaproject.org/download.php?type=client>
 - b. Install on your computer
2. Configure FTP Client
 - a. Go to File -> Site Manager
 - b. **Host:** sftp.luminafamilycare.com
 - c. **Protocol:** FTP
 - d. **Encryption:** Require Implicit FTP over TLS
 - e. **Logon Type:** Normal
 - f. **Username:** *Username will be provided over the phone*
 - g. **Password:** *Password will be provided over the phone*
3. Transfer Settings
 - a. Transfer mode **Passive**

The screenshot shows the FileZilla Site Manager dialog box with the following configuration:

- Host:** sftp.luminafamilycare.com
- Port:** (empty)
- Protocol:** FTP - File Transfer Protocol
- Encryption:** Require implicit FTP over TLS
- Logon Type:** Normal
- User:** (empty)
- Password:** (empty)
- Background color:** None
- Comments:** (empty text area)

Buttons at the bottom: Connect, OK, Cancel.

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4. Connect to Lumina Family Care
 - a. Click on Connect
5. Once connected
 - a. Upload your files to Lumina Family Care
 - i. Your local files will be on the left hand side
 - ii. You will see two folders on the right hand side
 1. To “your company name”
 - a. Files that LFC is sending to you
 2. From “your company name”
 - a. Files you are sending to LFC

