

Lumina Family Care Patient Portal Consent Form

October 24, 2013

Revision 4



Purpose of this Form

Lumina Family Care offers secure viewing and communication as a service to patients who wish to view parts of their records and communicate with our staff and physicians. Secure messaging can be a valuable communications tool, but has certain risks. In order to manage these risks we need to impose some conditions of participation. This form is intended to show that you have been informed of these risks and the conditions of participation, and that you accept the risks and agree to the conditions of participation.

How the Secure Patient Portal Works

A secure web portal is a kind of webpage that uses encryption to keep unauthorized persons from reading communications, information, or attachments. Secure messages and information can only be read by someone who knows the right password or pass-phrase to log in to the portal site. Because the connection channel between your computer and the Web site uses secure sockets layer technology you can read or view information on your computer, but it is still encrypted in transmission between the Web site and your computer.

Protecting Your Private Health Information and Risks

This method of communication and viewing prevents unauthorized parties from being able to access or read messages while they are in transmission. No transmission system is perfect and we will do our best to maintain electronic security. However, keeping messages secure depends on two additional factors: the secure message must reach the correct email address, and only the correct individual (or someone authorized by that individual) must be able to get access to it.

Only you can make sure these two factors are present. We need you to make sure we have your correct email address and are informed if it ever changes. You also need to keep track of who has access to your email account so that only you, or someone you authorize, can see the messages you receive from us.

If you pick up secure messages from a web site, you need to keep unauthorized individuals from learning your password. If you think someone has learned your password, you should promptly go to the web site and change it.



Online Communications Informed Consent

Instructions for Using Online Communications

You agree to take steps to keep your online communications to and from me confidential including:

Do not store messages on your employer-provided computer; otherwise personal information could be accessible or owned by your employer.

Use a screen saver or close your messages instead of leaving your messages on the screen for passersby to read and keep your password safe and private.

Do not allow other individuals or other third parties access to the computer(s) upon which you store medical communications.

Do not use email for medical communications. Standard e-mail lacks security and privacy features and may expose medical communications to employers or other unintended third parties.

Withdrawal of this Informed Consent must be done by written online communications or in writing to my office.

Conditions of Using Online Communications

The following agreements and procedures relate to online communications:

You should print or store (on a computer or storage device owned and controlled by you) a copy of all online communications that are important to you.

Lumina Family Care will not forward online communications with you to third parties except as authorized or required by law.

Online communications will be used only for limited purposes.

Online communications cannot be used for emergencies or time-sensitive matters. It should be used with caution. If there is other information that you don't want transmitted via online communications, you must inform our practice. Lumina Family Care cannot be held responsible.

Please note that online communications should never be used for emergency communications or urgent requests. These should occur via telephone or using existing emergency communications tools.



Lumina Family Care is not liable for improper disclosure of confidential information

Follow-up is solely your responsibility. You are responsible for scheduling any necessary appointments and for determining if an unanswered online communication was not received.

You are responsible for taking steps to protect yourself from unauthorized use of online communications, such as keeping your password confidential. Lumina Family Care is not responsible for breaches of confidentiality caused by you or an independent third party.

Access to Online Communications

The following pertains to access to and use of online communications:

Online communications does not decrease or diminish any of the other ways in which you can communicate with your provider. It is an additional option and not a replacement.

Lumina Family Care may stop providing online communications with you.

Risks of Using Online Communications

All medical communications carry some level of risk. While the likelihood of risks associated with the use of online communications, particularly in a secure environment, is substantially reduced, the risks are nonetheless real and very important to understand. It is very important that you consider these risks each time you plan to communicate with Lumina Family Care, and communicate in such a fashion as to mitigate the potential for any of these risks.

These risks include, but are not limited to:

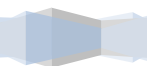
Online communications may travel much further than you planned. It is easier for online communications to be forwarded, intercepted, or even changed without your knowledge. Online communication is easier to falsify than handwritten or signed hard copies. A dishonest person could attempt to impersonate you to try to get your medical records. It is harder to get rid of an online communication. Backup copies may exist on a computer or in cyberspace, even after you have deleted your copies.

Online communication is not private simply because it relates to your own medical information. I use a secure network to avoid using standard e-mail or e-mail systems provided by employers.

Employers and online services have a right to inspect and keep online communications transmitted through their system.

Online communications are also admissible as evidence in court.

Online communications may disrupt or damage your computer if a computer virus is attached.



Lumina Family Care Patient Portal Acknowledgement and Agreement

I acknowledge that I have read and fully understand this consent form. I understand the risks associated with online communications between my physician and me, and consent to the conditions outlined herein. In addition, I agree to follow the instructions set forth herein, as well as any other instructions that my physician may impose to communicate with patients via online communications. I have had a chance to ask any questions that I had and to receive answers. I have been proactive about asking questions related to this consent agreement. All of my questions have been answered and I understand and concur with the information provided in the answers.

Patient Name _____

Relation to Patient _____

Signature _____

Email Address _____

Date _____

